



REGISTER OF WILLS  
CLERK OF ORPHANS' COURT DIVISION OF THE  
COURT OF COMMON PLEAS  
ROOM 188 CITY HALL, PHILADELPHIA, PA. 19107

RONALD R. DONATUCCI  
REGISTER

**FY 2004 OPERATING BUDGET TESTIMONY  
RONALD R. DONATUCCI, REGISTER OF WILLS  
AND CLERK OF ORPHANS' COURT  
REGISTER OF WILLS  
PRESENTED BEFORE CITY COUNCIL  
COMMITTEE OF THE WHOLE  
MARCH 10, 2003**

**MADAM PRESIDENT AND MEMBERS OF CITY COUNCIL:**

Good morning, I am Ronald R. Donatucci, Register of Wills & Clerk of Orphans' Court for the City of Philadelphia. I would like to thank you for this opportunity to present our FY 2004 budget request.

My total budget request for FY 2004 is \$3,074,952. This amount will be allocated as follows:

CLASS 100	\$3,005,508
CLASS 200	\$ 40,920
CLASS 300	\$ 19,750
CLASS 400	\$ 8,774

The Register of Wills testimony will focus on revenue earnings for the Register of Wills office that are realized by the City of Philadelphia.

From July 1, 2002 to January 31, 2003 (7 months), the City received \$1,603,778 from the Register of Wills office. Projecting out to the end of the current fiscal year, the City should receive approximately \$2,926,828.

Presently, we are waiting for software to be loaded into our Probate Department's server, allowing the completion of computerization of this department. Once this step is finalized, probate forms can be instantly retrieved, completed and stored, all resulting in reduced storage costs, while increasing productivity and simultaneously linking up with the Board of Revision of Taxes to reflect more accurate property assessments for estate tax purposes.

As an added service feature for the citizens of Philadelphia, the Register of Wills has a centralized Archives Division. From July 2002 to January 2003, this division has generated \$58,632 from Title Companies and Genealogists.

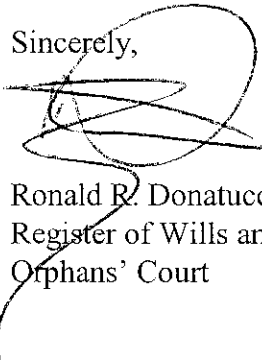
As the Inheritance Tax Agent for the County of Philadelphia, it is projected that approximately \$328,800 in commission fees will be added to the General Fund from the Commonwealth of Pennsylvania.

From July 2002 to January 2003 (7 months), the Marriage License Division has generated \$110,371 in fees and is projecting, by year-end, \$178,523 for the General Fund. Computerizing our marriage records has allowed rapid retrieval and automated indexing, resulting in reduced storage space while enhancing productivity.

In closing, I take pride in the reputation of the Register of Wills office and its employees. By empowering its employees in using technology to deliver city services, quality of life for all is improved. Our Marriage License office remains open Wednesday evenings in conjunction with satellite offices in North and Northeast Philadelphia, servicing the public and the Bar, in the finest, most efficient manner possible.

Thank you.

Sincerely,



Ronald R. Donatucci, Esquire  
Register of Wills and Clerk of  
Orphans' Court

CITY OF PHILADELPHIA

PERFORMANCE MEASURE  
IMPACT STATEMENT

FISCAL 2004 OPERATING BUDGET

DEPARTMENT	NO.	DIVISION	NO.
Register of Wills	68	11 & 12	11

MAJOR SERVICE ACTIVITIES PERFORMED BY THIS DEPARTMENT/DIVISION

PERFORMANCE MEASURE/INDICATOR (1)	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 ORIGINAL GOAL	FY 2003 CURRENT ESTIMATE	FY 2004 PROJECTED
Probate Estates (Approx. 7,000 Estates)	6,582	6,381	6,242	6,288	6,288	6,300
Microfilm/Processing (Daily Frames)	80,446	63,113	66,541	67,632	67,632	72,288
Record Storage/Maintenance (1600-Present)	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Mail & Walk-in Research	26,130	23,635	21,477	21,384	21,384	24,192
Title Co. & Geneologist Research	7,240	5,201	5,233	5,292	5,292	5,532
Inheritance Tax Receipts Issued	8,508	9,798	9,508	9,528	9,528	9,552
Hearings	214	227	196	204	204	192
Short Certificates (Issuances)	29,395	27,942	26,955	27,144	27,144	26,544
Xerox Copies (Daily)	215,498	203,378	199,655	202,356	202,356	187,884
Issuing of Marriage Licenses	10,702	10,370	9,049	9,072	9,072	9,036
Accounts Filed- Trust, Guardian, Executor, Administration	269	245	239	228	228	348
Record Storage (1600-Present)	350,000	350,000	350,000	350,000	350,000	350,000

USE ADDITIONAL SHEETS IF NECESSARY

(1) Use quantifiable / measurable service measures (e.g. # of times activity will be performed over time period, # of service recipients to be served over time period)

If goal was not established or measured in the previous fiscal year, indicate by "N.A."

Use full year or average weekly / monthly service levels as appropriate. Please indicate which measure is being used.